

## GENERAL OPERATING

### BY-LAW NUMBER 1

A By-Law relating generally to the transaction of the affairs of LAKESIDE CHURCH - HALIBURTON

Be It Enacted as a By-Law of LAKESIDE CHURCH - HALIBURTON (hereinafter referred to as the "Church") as follows:

#### **1. Definitions**

- 1.1** In this By-Law and all other By-Laws and Resolutions of the Church unless the context otherwise requires, the following definitions shall apply:
- (a) "Act" means the Corporations Act R.S.O. 1990, c.C.38, as amended from time to time and any statute enacted in substitution thereof, and in the case of such substitution, any references in the By-Law of the Corporation to provisions of the Act shall be read as references to the substituted provisions thereof in the new statute or statutes;
  - (b) "Board" or "Board of Directors" means the Governing Elders of the Church who shall be the Board of Directors of the Corporation for the purposes of the Act;
  - (c) "By-law" or "Bylaws" means any By-law of the Corporation from time to time in force and effect, including the General Operating By-law;
  - (c) "Church" means the legal entity incorporated without share capital under the Act by Letters Patent dated the \_\_\_\_\_ day of \_\_\_\_\_ 2010, and named Lakeside Church - Haliburton;
  - (e) "Church Constitution" or "Constitution" means the Letters Patent (including the Objects and Statement of Faith), the General Operating By-law, all other By-laws, and all Policy Statements adopted by the Church from time to time;
  - (f) "Church Board" means the Board of Elders and such Church Board shall be the Directors for the purposes of the Act;
  - (g) "Church Leadership" refers to the Church Board, the Pastoral Staff or a leadership position on a Standing or Special Committee in accordance with this General Operating By-law or Church Constitution;
  - (h) "Committee" means Committee of the Church as established in accordance with this General Operating By-law or Church Constitution;
  - (i) "Committee Member" means a Member of a Committee of the Church;
  - (j) "Corporation" means the Church as defined herein;
  - (k) "Covenant" means an agreement between the Church and an individual specifying the responsibilities and duties of each party with respect to the other;

- (l) "Discipline" means seeking to reconcile individuals to one another based on biblical principles through mutual forgiveness and restoring offenders to fellowship with God and the Church;
- (m) "Documents" includes deeds, mortgages, hypothecates, charges, conveyances, transfers and assignments of property, real or personal, immovable or moveable, agreements, releases, receipts and discharges for the payment of money or other obligations, conveyances, transfer and assignment of shares, bonds, debentures or other securities and all paper writing;
- (n) "Elder" is a person who is elected by the Church Members to sit on the Church Board;
- (o) "General Operating By-law" means this By-law, any amendments thereto, and any other By-laws of the Church intended to amend or replace the General Operating By-law;
- (p) "Individual" means Voting Members and Non-Voting Members as defined herein and persons who attend services of the Church and/or its programs but who are not Voting Members or Non-Voting Members;
- (q) "Lead Person" is a person appointed by the Church Board to report to the Church Board as the lead staff member of the Church as described in section 8 herein;
- (r) "Letters Patent" means the Letters Patent incorporating the Church, as from time to time amended or supplemented by Supplementary Letters Patent;
- (s) "Meeting of Members" or "Membership Meetings" means any annual or special Meeting of Members;
- (t) "Member" means a Voting Member or Non-Voting Member of the Church;
- (u) "Members" or "Membership" means the collective Membership of the Church who have the right to vote;
- (v) "Objects" means the charitable Objects of the Corporation as contained in the Letters Patent;
- (w) "Officer" means an Officer of the Church as described in Section 7 herein;
- (x) "Pastor" is an employee of the Church who is a member of the Pastoral Team;
- (y) "Pastoral Team" means the pastors of the Church who are responsible, with the Elders, for fulfilling a shepherding role in the activities and ministries of the Church;
- (z) "Person" means an individual person, but does not include corporation, partnerships, trusts, or unincorporated organizations;

- (aa) "Policy Statements" means any Policy Statements adopted as part of the Church Constitution from time to time concerning practical applications of Biblical principles, doctrinal considerations and Christian conduct;
- (bb) "Resolution" means a Resolution passed by either the Church Board or by the Members as described herein;
- (cc) "Special Resolution" means a resolution that is submitted to a special meeting of the Voting Members of the Church duly called for the purpose of considering the resolution and passed, with or without amendment, at the meeting; and
- (dd) "Statement of Faith" means the Statement of Faith of the Church as set out in Section 3 of this By-law or any amendments hereto.

## **2. Fundamental Terms And Interpretation**

### **2.1 Objects**

- 2.1.1 This General Operating By-law and any other By-laws of the Corporation shall be strictly interpreted at all times in accordance with and subject to the Objects contained in the Letters Patent of the Corporation, which for purposes of this General Operating By-law are incorporated by reference and made a part hereof and the Statement of Faith as hereinafter set out. If any other provisions contained in this General Operating By-law are inconsistent with those contained in the Letters Patent or the Act, the provisions contained in the Letters Patent or the Act, as the case may be, shall prevail.

### **2.2 Interpretation**

- 2.2.1 In this General Operating By-law and all other By-laws and Resolutions of the Church, unless the context otherwise requires, the following interpretations shall apply:
  - (a) words importing the singular number include the plural and vice versa;
  - (b) words importing the masculine gender include the feminine and neutered genders unless this By-law otherwise specifically provides; and
  - (c) words importing or referring to Person or Persons shall include individual persons only and shall specifically exclude corporations, partnerships, trusts and unincorporated organizations.

### **2.3 Headings**

- 2.3.1 Headings used in this General Operating By-law are for convenience of reference only and shall not affect the construction or interpretation thereof.

### **3. Statement of Faith**

#### **3.1 Statement of Faith**

##### **The Bible**

We believe the Bible to be the completed Word of God; that the sixty-six books as originally written, comprising the Old and New Testaments, were inspired by the Spirit of God and were entirely free from error. We believe that the Bible is the final authority in all matters of faith and practice and we seek to submit our minds to its truth and our lives to its commands.

**2 Timothy 3: 16-17; Matthew 5: 18; 2 Peter 1: 21**

##### **The Trinity**

We believe that there is one living and true God, eternally existing in three persons that these are equal in their divine characteristics, and that they execute distinct but united roles in the work of creations, providence and redemption.

**1 Corinthians 12: 4-6**

##### **God The Father**

We believe in God, the Father, an infinite personal spirit, perfect in holiness, wisdom, power and love. We believe that He concerns Himself mercifully in the affairs of mankind, that He hears and answers prayer, that He saves from sin and death all who come to Him through Jesus Christ.

**Genesis 1: 1-2; John 1:1; Deuteronomy 6: 4; Matthew 3: 13-17 and 28: 19; Philippians 2:5**

##### **Jesus Christ**

We believe in Jesus Christ, our Lord, Saviour and Redeemer, who is the only son of God. He is fully God and fully Man. He was born of the Virgin Mary and He lived a life of perfect obedience to the Father. We believe that He bore in His own sinless body, the punishment we deserve. His death for us on the cross and His bodily resurrection from the dead have made reconciliation between God and man possible. By His death He has revealed divine love, upheld divine justice and removed our guilt.

**Luke 1: 31-32; John 1: 1-3, 3: 16 and 14: 6; Hebrews 4: 15**

##### **The Holy Spirit**

We believe that the Holy Spirit is God; one with Father and the Son and an equal within the Trinity. We desire the work of the Holy Spirit in our lives, leading us to repentance and faith in Jesus Christ. We rely upon the presence, fullness and comfort of the Holy Spirit to guide us in our understanding of the Word of God and in the application of its truth for our lives. We acknowledge that it is the Holy Spirit who convicts us in matters of sin and righteousness, produces within us the fruit of the Spirit and empowers us with His gifts for service and ministry.

**Matthew 3: 13 -17; John 3: 5-6 and 16: 7-14; 1 Corinthians 2: 9-13; Galatians 5: 16, 22-23**

## **Sin**

We believe the human race was created in the image of God, to rule the earth and enjoy fellowship with Him. We believe that all people are sinners by nature and by choice and are, therefore, under condemnation. We believe that those who repent of their sin and are born again are given a new nature by the Holy Spirit. We believe that the forgiveness of sins is available to all those who seek it through our Lord Jesus Christ.

**Genesis 1: 27; Romans 3: 23-24 and 5: 12-19; 2 Cor 5: 17; John 3 Luke 17:4**

## **Satan**

We believe in the personality of Satan and evil spirits. Though created by God for His pleasure, they rebelled against God and thus become the ultimate source of all evil. As such, they are instrumental in keeping mankind from trusting Christ for salvation. They also seek to lead God's people into sin. As the enemies of God they shall suffer eternal punishment by the hand of God.

**John 8: 44; 1 Peter 5:8; 1 John 3: 8 and 4: 4; Hebrews 2: 14**

## **Future Things**

We believe in the personal and bodily return of the Lord Jesus Christ who will judge both the living and the resurrected dead. The righteous will inherit eternal life and the unrighteous will receive eternal punishment. The future will bring the complete fulfillment of God's promise and the ultimate realization of Christ's majestic, glorious kingdom of peace and righteousness. The culmination of history is eternal life with God [the Father, Jesus His Son, and the Holy Spirit] in the new heavens and new earth.

**Daniel 12: 2; John 5: 28-29; Revelation 20 – 22**

## **Local Church Membership**

We believe that the membership of the local church should be comprised of committed believers called out from the world, separated unto the Lord Jesus, voluntarily associated for the ministry of the Word, the mutual encouragement of its members, the advancement of the gospel and the practice of the celebration observances. We believe it is a sovereign, independent body, exercising its own divinely granted gifts, precepts and privileges under the Lordship of Christ, the great Head of the church.

**Matthew 16: 17-19; 1 Corinthians 12: 12-27**

## **Celebration Observances**

We believe that the Lord Jesus Christ has committed two celebration observances to the local church, baptism and the Lord's Supper. We believe that baptism is the immersion of the believer in water, in obedience to Christ's command and to identify with Christ in His death, burial and resurrection. We believe that the Lord's Supper is

the memorial wherein the believer partakes of the two elements, bread and fruit of the vine, which symbolize the Lord's body and shed blood, proclaiming His death until He comes.

**Matthew 28: 18-20; Acts 2: 38-42 and 8: 36-40; Luke 22: 14 – 20; 1 Corinthians 11: 23-34**

## **Discipleship**

We believe and commit ourselves to the path of discipleship taught and exemplified through the life and ministry of our Lord. In doing so, we commit ourselves to helping proclaim the gospel of Jesus Christ to all people, to seeking first His kingdom and His righteousness and, as Jesus Christ leads, to a path of services to all who are in need.

## **4. Membership**

### **4.1. Definition of Membership**

- 4.1.1. Membership in the Church is the personal commitment to actively support the ministry of the Church as defined by the Membership Covenant of Lakeside Church – Haliburton. It is the personal and public covenant to be an active part of this living body (I Corinthians 12) which is fundamental to Church Membership.
- 4.1.2. The initial incorporators of the Corporation shall be the initial Voting Members of the Corporation. The existing members of the unincorporated church from which this Church has been formed shall, at the first meeting of the Board of Directors, be admitted into membership of the incorporated entity for a period of one year. Persons so admitted into membership shall be bound to the Church Constitution and be subject to the authority of the Church. Thereafter, Membership in the Church shall consist only of those Persons who meet the qualifications for membership as set out in Section 4.3 and have been accepted into membership in accordance with this By-law.

### **4.2. Types of Members**

- 4.2.1. Classes of Members. There shall be two (2) classes of membership:
  - (a) Voting Member;
  - (b) Non-Voting Member
- 4.2.2. Voting Member. A Voting Member shall be such person who, being 18 years of age or over, has been admitted into membership of the Church in accordance with the Church Constitution and who, upon such admission, has the rights and privileges as set out in Section 4.5.1.
- 4.2.3. Non-Voting Member. A Non-Voting Member shall be a Person who has been a Voting Member but, by reason of health or other reasons considered acceptable to the Church Board is not able to or it is reasonable to assume he or she is likely unable to actively participate in the programs, activities and ministry of the Church for a period of twenty-four (24) months and has had his or her membership transferred to that of a

Non-Voting Member. A Person who is not able to be actively involved in the Church by reason of his or her Missionary services abroad shall unless the Church Board is otherwise directed by such member, continue to be a Member of the Church but his or her membership shall be transferred to that of a Non-Voting Member.

A Person whose membership is to be transferred to that of a Non-Voting Member shall first be sent written notice of the intention of the Church Board to transfer that Person's membership to that of a Non-Voting Member within sixty (60) days after the date of the notice.

### **4.3 Qualification for Membership**

4.3.1 A Person shall qualify for consideration as a Voting Member of the Church if the Church Board resolves that such Person meets all of the following qualifications:

- (a) the Person must be at least eighteen (18) years of age;
- (b) the Person must profess faith in and give evidence of acceptance of Jesus Christ as personal Saviour and Lord;
- (c) the Person has been baptized by immersion in accordance with Matthew 28:19 and Acts 2:38 unless, at the discretion of the Church Board, immersion is not practicable by reason of health or disability;
- (d) the Person has evidenced agreement with the Church's Statement of Faith;
- (e) the Person accepts and is willing to be subject to the authority of the Church as expressed in the Church Constitution;
- (f) the Person is not under the Discipline of the Church as set out in section 4.10 herein; and
- (g) the Person has completed the procedure for Admission into Membership set out in section 4.4 herein.

#### **4.4. Admission to Membership**

- 4.4.1 Application for Membership may be initiated by either written or oral request to any Pastor or member of the Church Board.
- 4.4.2 The applicant shall complete a preparatory course in Church matters at which time the applicant shall receive a summary of the Church Constitution and, if so requested by the applicant, a complete copy of the Church Constitution.
- 4.4.3 If the applicant understands and agrees with the Church Constitution and understands the fundamental tenets of the Christian faith, the applicant shall be interviewed by a minimum of two (2) Persons from the Pastoral Team and/or Church Board to enable them to ascertain that such Person has met all of the qualifications for Membership in the Church.
- 4.4.4 Upon being satisfied that the applicant understands and confesses the fundamental tenets of the Christian faith, and is willing to commit to the responsibilities and privileges of Membership then the Persons who conducted the interview shall recommend to the Church Board that the applicant be considered for membership.
- 4.4.5 Upon the Church Board being satisfied that the applicant understands and confesses the fundamental tenets of the Christian faith and meets the qualifications for membership, the Church Board shall give written or verbal notice of the application for membership by the applicant to the membership at three regular Sunday services. The written notice shall be given by publishing the name of the applicant as a candidate for membership in the Church Bulletin.
- 4.4.6 Following the provision of the notice required in accordance with Section 4.4.5, the Voting Members of the Church shall have two weeks to raise concerns or objections to the Church Board about the applicant being considered. If no concerns or objections are raised within the two week period the applicant shall sign a Membership Covenant and be accepted into membership as soon as is practicable at a Worship Service. Upon such admission, the applicant shall have the full privileges, rights and duties of membership as a Voting Member.
- 4.4.7 In the event that a Voting Member raises concerns or objections about an applicant being considered, the Church Board shall work with the applicant and Member to resolve the concern or objection. If the matter cannot be resolved between the two parties, the Church Board shall make a decision on the applicant's suitability for membership at its discretion.
- 4.4.8 The Membership Covenant shall be valid for three (3) years from the date of signing and must be renewed every three (3) years to maintain voting member status.

#### **4.5. Privileges, Rights and Duties of Membership**

- 4.5.1. Voting Membership shall carry the following duties, privileges and rights:
  - (a) the duty and privilege to minister to one another's spiritual needs as part of the Body of Christ [Phi. 2:3 – 5] and to exhibit a Christian lifestyle [Rom 13:8-14];

- (b) the duty and privilege to meet regularly for worship and to participate in Church activities and serve in ministries as the Lord directs and personal circumstances permit [Heb. 10:25];
- (c) the duty to financially support the work of the Church as the Lord directs and personal circumstances permit [2 Cor 8: 1-9];
- (d) the duty to respect and submit to the spiritual authority and procedures of the Church as expressed in the Church Constitution [Heb 13-17];
- (e) the privilege to participate in the ordinances administered by the Church [1 Cor. 11:23-26];
- (f) the right and duty to attend, speak and participate at all Meetings of Members [Heb 10:25];
- (g) the right to a single vote at all Meetings of Members on all matters coming before the Meeting; and
- (h) the right to serve in Church leadership if duly qualified and approved or appointed in accordance with the terms of this By-law.

4.5.2. Non-Voting Members shall have the same duties, privileges and rights as those of a Voting Member to the extent that they are able; save and except they shall not have the right to vote at Meetings of Members or the right to serve in Church leadership.

#### **4.6. Transfer of Membership**

4.6.1. Membership in any class is not transferable to another Person and all prospective Voting Members shall be required to comply with the procedure for admission to membership as set out in section 4.4.

4.6.2. There shall be no transfer of membership from any other Church. All Applicants wishing to become Members must go through the process as described in section 4.4

#### **4.7. Withdrawal of Membership**

4.7.1 A Voting Member in good standing may withdraw at any time as a Voting Member of the Church.

4.7.2 A Voting Member shall give to the Church Board written notice of his or her request to withdraw.

4.7.3 Upon receipt by the Church Board of such request for withdrawal, such Person shall be removed from the Membership rolls of the Church and shall be deemed to have also resigned from his or her position, if applicable, as an Officer, Elder or other position in the Church which requires Church Membership as prerequisite.

- 4.7.4 Upon request by a Voting Member to the Church Board, the Church Board shall forward a Letter of Commendation/Letter of Transfer directly to the church to which such Member is relocating. Such letter shall not be delivered to the Member who has so requested the Letter of Commendation/Letter of Transfer. If the Person requesting a Letter of Commendation/Letter of Transfer is under Discipline of the Church at the time of the request, a Letter of Commendation/Letter of Transfer will not be provided.
- 4.7.5 A Non-Voting Member may request that his or her Membership in the Church be reinstated. The Church Board, in its sole discretion, shall determine whether such request shall be granted and if so, what conditions, if any, should be imposed.
- 4.7.6 In the event that a Non-Voting Member has been inactive for a period of two (2) years, other than by reason of health or missionary service, then that Person's Membership may be terminated by a resolution passed by the Church Board at a duly convened and constituted meeting of the Church Board. In the event membership is terminated, the Secretary shall ensure that written notice is sent to such Non-Voting Member at his or her last known address to advise such Person of the termination of such Membership. The Member's Membership shall be deemed to have ceased on the date of the resolution of the Church Board.

#### **4.8 Termination of Membership**

- 4.8.1 Upon a resolution passed by the Church Board, the Church Board may terminate the membership of a Voting Member if:
- (a) the Person whose membership is being considered has failed to communicate with the Church for a period of one (1) year;
  - (b) if such Person has failed to provide his or her current address to the Church; or
  - (c) termination of membership is determined appropriate in accordance with Section 4.10; or
  - (d) the person has not renewed their Membership Covenant within six months of its expiry.
- 4.8.2 The Church Board may also terminate the membership of a Non-Voting Member in the manner as set out in Section 4.7.6.
- 4.8.3 The membership of any Person who becomes a member of any other church prior to withdrawing membership from the Church shall be terminated forthwith.
- 4.8.4 Membership shall also automatically terminate on the death of the Member.

#### **4.9 Membership Record**

- 4.9.1 A record of the Voting Members and Non-Voting Members of the Church shall be kept at the registered head office under the oversight of the Church Secretary.

## **4.10. Discipline**

4.10.1 Scriptural Standard for Discipline - All Members are expected to stay true to sound doctrine and the Statement of Faith and to conduct their lives according to the standards set forth in Scripture. Any Member who persists in violating the Membership Covenant and the Statement of Faith, as for example in 1 Cor 5:11, shall be counseled and admonished with gentleness and love by an Elder or Pastor [Titus 3: 10-11, 1 Cor 5: 11-13, Matt 18: 15-20]. If this repeated counsel and admonition fails to restore the offender, membership of the Member may be revoked. All such dismissals shall become official immediately.

4.10.2 Purpose of Discipline - The biblical purpose of Church discipline is to bring reconciliation and restoration of the offender to fellowship with God and with the Church consistent with the instruction of the Old and New Testament. The most desirable outcome of dismissal would be for it to prompt a process of renewal. A former member of the Church who has been dismissed, may be considered for restored membership by the Church Board [2 Cor 2: 5-11] if:

- (a) a satisfactory testimony is given that the reason for dismissal no longer exists; and
- (b) assurance is provided that fellowship with the Lord has been renewed.

### 4.10.3 Process of Discipline

4.10.3.1 In the event an allegation against an Individual gives rise to disciplinary action pursuant to Section 4.10.1 above, the Church Board shall establish a process whereby a fair and equitable investigation shall be undertaken to consider the merits of the allegation and, if warranted, the Church Board, upon a two-thirds (2/3) majority vote, shall establish the nature of the discipline to be imposed. Due process, procedural fairness and the rules of natural justice shall be complied with in relation to all aspects of the process.

4.10.3.2 Termination or suspension of Membership of a Voting Member as a disciplinary action shall be deemed appropriate only where no other reasonable alternative is available. Such termination shall require a two-thirds (2/3) majority vote of Church Board.

4.10.4 Discipline and Attendance at Public Worship - An Individual who has been disciplined or whose Voting Membership has been terminated shall not be barred from public worship unless such Individual's presence is disruptive to the peaceful proceedings of the public worship service as determined in the sole opinion of the Church Board, in which event such Individual agrees that he may be removed from such public worship service without the necessity of legal action, whether or not such Individual is at that time a Voting Member of the Church.

4.10.5 Discipline and Individuals under age 18 - In the event that the Individual in question is under the age of 18 when an allegation is made, then the Discipline procedure provided for by the Church Board shall require that notification of any Discipline

process shall be given to the Individual and the parents or legal guardians of the Individual and such persons shall be entitled to attend and speak on behalf of such Individual at any such proceedings.

4.10.6 Waiver - Notwithstanding anything else contained herein, Voting and Non-Voting Membership in the Church is given upon the strict condition that disciplinary proceedings and the results thereof and any other proceedings or matters carried out in accordance with the Church Constitution shall not give a Voting or Non-Voting Member cause for any legal action against either the Church, any staff member of the Church, any Elder, any Officer, any Pastoral Team Member or any Voting or Non-Voting Member of the Church, and the acceptance of Membership in the Church shall constitute conclusive and absolute evidence of a waiver by the Voting or Non-Voting Member of all rights of action, causes of action and all claims and demands against the Church, or any other Individuals herein described in relation to disciplinary proceedings and the results thereof and any other proceedings or matters carried out in accordance with the Church Constitution or involving the Church in any manner whatsoever and this provision may be pleaded as a complete estoppel (i.e., the prevention of an action) in the event that such action is commenced in violation hereof.

4.10.7 Non-Voting Members – The discipline provisions for Voting Members shall apply to Non-Voting Members.

## **5. Members Meetings**

### **5.1 Annual Meeting**

5.1.1 There shall be an annual Meeting of Members (the “Annual General Meeting”) at such time and place in Ontario as determined by the Church Board no later than the ninety (90) days after the fiscal year end of the Church. The purpose of the Annual Meeting of Members will be to do the following:

- (a) hear necessary reports from the Officers, the Lead Person, other Ministry Staff, the Church Board and other boards and committees;
- (b) review and approve the financial statements for the immediately preceding year, including the Auditor's report thereon;
- (c) appoint the Auditors for the current year;
- (d) to consider and approve and/or amend the proposed budget for the Church for the ensuing fiscal year;
- (e) to elect Members to the Church Board from a list of qualified candidates approved by the Church Board for any vacancies on the Board or for the replacement of Elders whose term of office has expired; and
- (f) to transact any other necessary business as approved by the Church Board.

## **5.2 Other Special Meetings**

- 5.2.1 At the request of the Chairperson of the Church Board or a majority of the Elders or upon the request of not less than twenty (20) Voting Members, other special meetings of the Members shall be called and convened by the Secretary within thirty (30) to sixty (60) days of the request.

## **5.3 Notice of Meeting**

- 5.3.1 Notice of all Members Meetings shall be given to Members by notice orally from the pulpit and in the Church bulletin at least four consecutive Sundays prior to the date of the Members Meeting. The notice for all Members Meetings shall include the date, time, place and purpose of the meeting and shall contain sufficient information to permit the Member to form a reasoned judgment on the decision to be made. Any Members that wish to have an item included in the agenda of any Meeting of Members must submit a written request to the Chairman of the Church Board no later than twenty-one (21) days prior to the date of the meeting for the inclusion of such item in the agenda. Such item must relate to the affairs of the Church.

## **5.4 Waiver of Notice**

- 5.4.1 A Member may waive notice of a Meeting of Members and attendance of any such Person at a Meeting of members shall constitute a waiver of notice of the Meeting, except where such Person attends a Meeting for the express purposes of objecting to the transaction of any business on the grounds that the meeting is not lawfully called.

## **5.5 Omission of Notice**

- 5.5.1 The accidental omission to give notice of any Meeting of Members or any irregularity in the notice of any such meeting or the non-receipt of any notice by any Member or by the auditor of the Corporation shall not invalidate any Resolution passed or any proceedings taken at any Meeting of Members, provided that no Member objects to such omission or irregularity.

## **5.6 Quorum**

- 5.6.1 A quorum for an Annual General Meeting, special election, or other special Members Meetings shall be constituted by the presence of at least twenty-five percent (25%) of Voting Members prior to the time of the meeting in question. No business shall be transacted at any Meeting of Members unless the requisite quorum is present at the time of the transaction of such business and throughout the meeting. If a quorum is not present at the time appointed for a Meeting of Members or within such reasonable time thereafter as the Members present may determine, the Members present and entitled to vote may adjourn the meeting to a fixed time and place and the provision of section 5.3.1 with regard to notice shall apply to such adjournment.

## **5.7 Chairperson**

- 5.7.1 The Church Board shall appoint a Chairperson of all Members Meetings. The Person acting as Chairperson of the meeting shall vote in the first instance upon the calling of

any question. The Chairperson shall not have a second or casting ballot in the case of a tie vote.

## **5.8 Majority Vote**

5.8.1 Every question, including a budget or an amendment to a budget shall be determined by a seventy-five (75%) percent majority vote of the votes cast by Voting Members at a duly constituted Meeting of Members at which there is a quorum.

## **5.9 Voting Procedure**

5.9.1 Every question submitted to any Members Meeting shall be decided by a secret ballot unless otherwise directed by the Resolution of the Voting Members. A declaration by the Chairperson that a motion has been carried or carried unanimously or by a particular majority or lost or not carried by a particular majority shall be conclusive evidence of the fact. A secret ballot shall be taken in such manner as the Chairperson directs. The result of a secret ballot shall be deemed to be the decision of the meeting at which the secret ballot was held.

## **5.10 Procedural Code**

5.10.1 The rules of procedure for Members' Meetings and meetings of the Church Board shall follow the procedures set out in Robert's New Rules of Order except where varied by the General Operating By-law.

## **5.11 Adjournment**

5.11.1 The Chairperson may, with the consent of the Members' Meeting, adjourn the same from time to time to a fixed time and place and no notice of such adjournment need be given to the Members. Any business may be brought before or dealt with at any adjourned Meeting which might have been brought before or dealt with at the original Meeting in accordance with the notice calling the same.

# **6. Church Board/Board of Elders**

## **6.1 Definition of Church Board ("Church Board")/Board of Elders ("Elders")**

6.1.1 The administrative, temporal and spiritual affairs of the Church shall be the responsibility of the officers of the Church Board consisting of four (4) Voting Members of the Church who meet the qualifications of Elders in accordance with Section 6.2.1. Where such number is to be increased or decreased, the number of Elders can be increased or decreased by a Special Resolution of the Voting Members of the Church. For purposes of the Act, the Church Board shall be deemed to be the Board of Directors and in this regard a member of the Church Board shall be deemed to be a Director of the Corporation.

The Lead Person shall, unless otherwise directed by the Church Board, attend all meetings of the Church Board and shall have the right to fully participate in such meetings but shall not have the right to vote.

## **6.2 Qualifications For Elders**

6.2.1 Any Person may be considered for election as an Elder if the Person fulfills all of the following qualifications:

- (a) the Person must be a Voting Member of the Church in good standing as described in section 4.1.2 herein and be not less than twenty-one (21) years old;
- (b) the Person must be personally committed to Jesus Christ as Savior and Lord, be Spirit-filled and give evidence of the calling and gifting of God;
- (c) the Person must have an active involvement within the Church, demonstrating a concern for the spiritual development of the Members and non-Members of the Church;
- (d) the Person must fulfill the spiritual qualifications as set out in I Timothy 3:1-15, Titus 1:5-9, II Timothy 2:24-25, I Peter 5:1-5, and Galatians 5:22-23;
- (e) the Person must be in full agreement with, uphold and be subject to the Church Constitution;
- (f) the Person must be committed to the vision of the Church;
- (g) the Person must not be an undischarged bankrupt;
- (h) the Person must recognize that election as an Elder is a commitment to humble service, not a position of honor or status, nor a reward for past service; and
- (i) the Person and his or her spouse must not be an employee or Individual that is receiving remuneration from the Church.

## **6.3 Term of Office of Elders**

6.3.1 A Person elected as a member of the Church Board shall hold office for a term of one (1) year.

### **6.4.1 Term of the Church Board/Board of Elders**

6.4.2 The members of the Church Board shall be elected and shall retire annually. The Voting Members shall elect the Elders to serve on the Church Board at each Annual Meeting of Members and such Elders shall serve until the next Annual Meeting of Members after such election.

## **6.5 Maximum Term of Church Board**

- 6.5.1 A maximum of six (6) full consecutive terms of office may be served by an Elder and, upon the expiration of which, the Elder shall not be eligible for re-election until he or she has been absent from the Board for one (1) year.

## **6.6 Chairperson of Church Board**

- 6.6.1 At the first meeting of the Church Board during each fiscal year, the Church Board shall elect from amongst their members one (1) Person to be their Chairperson, one (1) Person to be their Vice-Chairperson, one (1) Person to act as Treasurer and one (1) Person to act as Secretary.
- 6.6.2 The Person elected as Chairperson shall normally chair all meetings of the Church Board.

## **6.7 Authority Of Church Board**

- 6.7.1 General Authority. - The Church Board shall have oversight of the spiritual ministry of the Church together with the Pastoral Team. The Church Board shall also be responsible for the overall administrative and temporal affairs of the Church and shall make or cause to be made for the Church in its name any kind of contract which the Church may lawfully enter into, save as hereinafter provided, and generally may exercise such other powers and do such other acts and things as the Church is by its Letters Patent, the Act, or otherwise authorized to do. Each Committee or Ministry of the Church shall be accountable to the Church Board.
- 6.7.2 Specific Authority - Without limiting the generality of the foregoing, the Church Board shall be authorized to carry out the following duties and responsibilities:
- (a) to exercise overall responsibility over the day to day administration and operations of the Church and to oversee the expenditure of Church funds in general accordance with the approved annual budget;
  - (b) to formulate and implement Policy Statements in conjunction with the Pastors;
  - (c) with the Pastoral Team, to provide spiritual leadership for the Church and to cooperate with the Pastors in implementing such ministries and programs as are determined appropriate in support of such spiritual leadership;
  - (d) to ensure that all employed personnel of the Church are accountable to the Lead Person and are in full agreement with and subject to the authority of the Church pursuant to the Church Constitution; and
  - (e) to appoint such agents and engage such employees (with the exception of paid employees who serve the Pastoral Team) as it deems necessary from time to time and such Persons shall have such authority and shall perform such duties as shall be prescribed by the Church Board at the time of such appointment.

- 6.7.3 Remuneration of Employees - The reasonable remuneration for all Officers, employees and agents of the Church shall be fixed by the Church Board by Resolution. Such Resolution shall have force and effect provided that such remuneration does not exceed the last approved budget of the Church, otherwise such Resolution shall require the approval of the Membership before coming into force and effect.
- 6.7.4 Church Board Report - The Church Board shall, through the Chairperson of the Church Board, report to the Membership at the Annual Membership Meeting. At the said Meeting, the Chairperson of the Church Board shall be available to answer any questions by Members and to entertain any motion arising from the floor concerning the proceedings of the Church Board.
- 6.7.5 No Remuneration - The members of the Church Board shall serve as such without remuneration and no member of the Church Board shall directly or indirectly receive any profit from his or her position as such, nor shall any member of the Church Board receive any direct or indirect remuneration from the Church, provided that members of the Church Board may be paid for reasonable expenses incurred by them in the performance of their duties.
- 6.7.6 Conflict of Interest. - No member of the Church Board shall place himself in a position where there is a conflict of interest between his or her duties as a director of the Corporation and his other interests. Every member of the Church Board who is in any way directly or indirectly interested in or may become interested in a material way in an existing or proposed contract, transaction or arrangement with the Church or who otherwise has a conflict of interest by virtue of involvement with a member of his or her family (with "family" defined as spouse, father, mother, child, sibling) or by the involvement of his or her partner, business associate or Corporation that such Board member is involved with as either a director, shareholder, officer, employer or agent, then such member of the Board shall declare a conflict of interest fully at a meeting of the Church Board and shall withdraw from any vote thereon or any discussion, unless the Church Board requires such member to participate in such discussion.

## **6.8 Vacancy on the Church Board**

- 6.8.1 The position of a member of the Church Board shall be automatically vacated if any of the following situations occur:
- (a) such member resigns his or her position as a member on the Church Board by delivery of the written resignation to the Chairperson of the Board;
  - (b) such member no longer fulfills all the qualifications of an Elder as set out in this By-law;
  - (c) such member is found to be mentally incompetent or of unsound mind;
  - (d) such member becomes bankrupt;
  - (e) such member ceases to be a Voting Member of the Church;

(f) such member is removed from the Church Board by a seventy-five (75%) majority vote of the Elders present at a duly constituted meeting of the Church Board at which there is a quorum and which meeting was called for that purpose; or

(g) such member dies.

6.8.2 If any vacancies should occur for any reason as set out in Section 6.8.1, provided there still remains a quorum of Elders, the Church Board, by a two-thirds (2/3) majority vote may by appointment fill the vacancy until the next Annual Meeting of Members.

## **6.9 Meetings of the Church Board**

6.9.1 Calling of Meetings. Meetings of the Board shall be held from time to time at such place, time and day as the Chairman or any two Elders may determine. Notice of every meeting so called shall be given to each Elder by the Secretary at least ten (10) days before the time when the meeting is to be held. In the event of an emergency, notice by telephone of not less than forty-eight (48) hours shall be deemed effective notice. No Notice of a meeting shall be necessary if all the Elders are present or if those absent have waived notice or otherwise consented to the meeting.

6.9.2 Regular Meetings. The Church Board may appoint a day or days for regular meetings at a place and hour to be named. A copy of any resolution of the Board fixing the place and time of regular meetings of the Board shall be sent to each director immediately after being passed with no other notice being required for any such regular meeting.

6.9.3 Waiver of Notice - A member of the Church Board may waive notice of a meeting of the Church Board and attendance of any member at such meeting shall constitute a waiver of notice of the meeting, except where such person attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called.

6.9.4 The accidental omission to give notice of any meeting of the Church Board to, or any irregularity in the notice of any such meetings, or the non-receipt of any notice by any Elder shall not invalidate any Resolution passed or any proceeding taken at such meeting, provided that no member of the Church Board objects to such omission or irregularity.

6.9.5 Quorum - A quorum for a meeting of the Church Board shall be a majority of the members of the Church Board.

6.9.6 Voting Rights - All members of the Church Board shall each have one vote. The Chairperson shall vote in the first instance upon the calling of the question. In order for a motion to pass, it must be approved by a three-quarters (3/4) majority vote of those in attendance at duly constituted meeting.

6.9.7 Minutes - The Church Board shall keep written minutes of each meeting. The Secretary of the Church Board shall prepare and maintain such minutes. Due to the potentially confidential nature of matters discussed by the Church Board, the minutes

shall not normally be made public or available for review by the membership with the exception of matters dealing with financial considerations which shall be disclosed to a Voting Member upon written request or such other matters upon the unanimous consent of the Church Board. Brief written reports following the meetings shall be issued at the discretion of the Church Board.

- 6.9.8 Meetings by Telephone - If all of the members of the Church Board consent thereto generally or in respect of a particular meeting, a member of the Church Board may participate in a meeting of the Church Board by means of a conference telephone or other communication facility as permits all Persons participating in the meeting to hear each other, and a member of the Church Board participating in such meeting by such means is deemed to be present at the meeting; provided however, telephone participation in a Church Board meeting shall not be permitted when the matters of membership or personnel issues are being considered by the Board.

## **7. Officers**

### **7.1 Names Of Officers**

7.1.1 The Officers of the Church shall be:

- (a) Chairperson of the Church Board;
- (b) Vice-Chairperson of the Church Board;
- (c) Secretary of the Church Board;
- (d) Treasurer appointed from the Church Board; and
- (e) Such other officers as the Board determines appropriate from time to time.

### **7.2 Definition Of Officers**

7.2.1 Chairperson – The Chairperson of the Church Board shall be appointed in the manner as set out Section 6.6.1. The Chairperson shall serve for a term of one (1) year and shall be an Officer of the Church. The responsibilities of the Chairperson shall be to oversee and/or execute the following:

- (a) to call all meetings of the Church Board and Members;
- (b) to be responsible for the chairing of all meetings of the Church Board and Members;
- (c) to ensure the fairness, objectivity and completeness of matters occurring at such meetings;
- (d) to prayerfully seek the guidance of God in all matters of the Church;
- (e) to vote in the first instance when a motion is made;

- (f) to ensure that all directives and resolutions of the Church Board are carried into effect; and
- (g) to carry out such other duties as are directed from time to time by the Membership of the Church or by the Church Board.

7.2.2 Vice-Chairperson – The Vice-Chairperson of the Church Board shall be appointed in the manner as set out Section 6.6.1. The Vice-Chairperson shall serve for a term of one (1) year and shall be an Officer of the Church. The Vice-Chairperson shall exercise the authority and comply with all the obligations of the Chairperson in the event the Chairperson is unable to function in his or her position.

7.2.3 Secretary – The Secretary shall be appointed in the manner as set out Section 6.6.1. The Secretary shall be an Elder. The responsibilities of the Secretary shall be to oversee and/or execute the following:

- (a) to faithfully note and record all of the business of Church Board and Members Meetings and present the minutes of previous Church Board and Membership Meetings when called upon to do so;
- (b) to conduct all correspondence on behalf of the Church arising out of such meetings;
- (c) to publish the time and place for all Members' Meetings with due notice;
- (d) to be the custodian of the seal of the Church which he or she shall deliver only when authorized by Resolution of the Church Board to do so and to such Person or Persons as may be named in the said Resolution;
- (e) to be custodian of all papers and documents of the Church;
- (f) to keep the records of the Church Membership, including admissions, resignations, removals, deaths and deletions therefrom;
- (g) to carry out such other duties as directed from time to time by the Church Board or by the Membership; and
- (h) in his or her absence, the duties of the Secretary shall be performed by such other Elder as selected by the Church Board.

7.2.4 Treasurer - The Treasurer shall be appointed in the manner as set out Section 6.6.1. The responsibilities of the Treasurer shall be to oversee and/or execute the following:

- (a) to be responsible for the disbursing of monies on behalf of the Church;
- (b) to maintain such records as required by the Church Board;
- (c) to invest funds belonging to the Church as directed by the Church Board;

- (d) to keep account of all moneys received by the Church and keep a full and accurate account of all assets, liabilities, receipts and disbursements of the Church including the following:
  - (i) recording the Church income and receipts;
  - (ii) recording all disbursements;
  - (iii) preparation of monthly bank reconciliations; and
  - (iv) preparation of monthly financial statements.
- (e) to ensure that no member of the Church Board receives any remuneration from the Church for his service as a member of the Church Board unless such monies are for purposes of reimbursing such Person for legitimate expenses incurred on behalf of the Church; and
- (f) to carry out such other duties as directed from time to time by the Church Board or the Membership.

### **7.3 Qualification For Officers**

A Person may be considered for appointment by the Church Board as an Officer of the Church if the Person fulfills all of the following qualifications:

- (a) the Person must have been elected to serve as an Elder;
- (b) the Person must be potentially or actually gifted for the office.

### **7.4 Term Of Officers**

All Officers shall serve for a one (1) year term of office.

### **7.5 Resignation Of Officers**

If for any reason any Officer chooses to resign his position, a letter of resignation, together with an explanation, shall be directed to the Church Board at least thirty (30) days prior to the effective date of such resignation and the Church Board shall then have the power to accept such resignation on behalf of the Church.

### **7.6 Vacancy**

7.6.1 The position of an Officer shall be automatically vacated if any of the following situations occur:

- (a) such Officer resigns his office by delivery of a written resignation to the Church Board;
- (b) such Officer no longer fulfills all the qualifications of an Officer as set out in section 7.3;

- (c) such Officer is judged to be mentally incompetent or of unsound mind;
- (d) such Officer becomes bankrupt;
- (e) such Officer ceases to be a Voting Member of the Church;
- (f) such Officer is under discipline;
- (g) such Officer is determined by a resolution of the Voting Members of the Church Board who are present in person at a meeting called for that purpose to be unfit to hold office as an Officer of the Church for any reason; or
- (h) such Officer dies.

7.6.2 If any vacancies should occur for any reason as set out in section 7.6.1 above, the Church Board may appoint a replacement for the remainder of the term.

## **8. Lead Person**

### **8.1 Lead Person**

The Lead Person shall be such Person appointed by the Church Board who may but need not be a Pastor, whose duties and responsibilities shall include but not be limited to the following:

- (a) to exercise general supervisory authority directly over all staff members of the Church, provided the hiring and firing of employees shall be in accordance with the policies and directives of the Church Board;
- (b) to work in conjunction with the Church Board in formulating and recommending Policy Statements to the Church Board;
- (c) to perform such other duties as assigned from time to time by the Church Board.
- (d) to attend all meetings of the Church Board unless otherwise directed with the right to fully participate in such meetings but shall not have the right to vote on any matters coming before the Church Board.

## **9. Protection And Indemnity**

### **9.1 Protection And Indemnity To Elder, Pastor And Officers**

- 9.1.1 Protection of Elders, Officers, and Others - Except as otherwise provided in the Act, no Elder, Pastor or Officer of the Church shall be liable for the acts, receipts, neglects or defaults of any other Pastor or Officer or employee or for any loss, damage or expense happening to the Church through the insufficiency or deficiency of title to any property acquired by the Church or for or on behalf of the Church or for the insufficiency or deficiency of any security in or upon which any of the moneys of or belonging to the Church shall be placed out or invested or for any loss or damage arising from the bankruptcy, insolvency or tortuous act of any Person including any Person with whom or which any moneys, securities or effects shall be lodged or deposited or for any loss, conversion, misapplication or misappropriation of or any damage resulting from any dealings with any moneys, securities or other assets belonging to the Church or for any other loss, damage or misfortune which may happen in the execution of the duties of the Elders, Pastors, or Officer's respective office or trust or in relation thereto unless the same shall happen by or through such Person's willful neglect or default. The Elders, Pastors, and Officers of the Church shall not be under any duty or responsibility in respect of any contract, act or transaction whether or not made, done or entered into in the name or on behalf of the Church, except such as shall have been submitted to and authorized or approved by the Church Board.
- 9.1.2 Indemnity to Elders, Officers, and Others - Every Elder, Pastor, Officer or any Voting Member, or Person (with "Person" in this section to include corporations, partnership, joint ventures, sole proprietorships, unincorporated associations, and other forms of business organizations) who has undertaken or is about to undertake any liability on behalf of the Church, its heirs and assigns, will respectively be indemnified and saved harmless out of the funds of the Church from and against:
- (a) all costs, charges and expenses which such Elder, Pastor, Officer or any other Voting Member, or Person sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against him or her in respect of any act, deed, matter or thing whatsoever, made, done or permitted by him or her, in or about the execution of his or her office or in respect of any such liability, except such costs, charges or expenses as are occasioned by their own willful neglect or default;
  - (b) all other costs, charges and expenses which he or she sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by their own willful neglect or default.

The Church shall also indemnify any such persons as described above in such other circumstances as the act or law permits or requires. Nothing in this By-law shall limit the right of any Person entitled to indemnity to choose indemnity apart from the provision of this By-law to the extent permitted by the Act or law.

## **10. Special Committees/Ad Hoc Committee**

### **10.1 Definition And Operation Of Special Committees**

- 10.1.1 The Church Board is authorized to appoint such Special Committees as are deemed necessary from time to time and to empower such committee or committees with such authority or directives as is deemed appropriate.
- 10.1.2 The members of such a Special Committee shall be appointed by the Church Board.
- 10.1.3 The term of office and the duties of such Special Committee as well as the appointment of a Chairperson of such a Special Committee shall be determined by the Church Board unless specifically directed otherwise by the Voting Members. Members of such Special Committees shall serve without remuneration, provided that such committee member may be paid reasonable expenses incurred by him in the performance of his duties.
- 10.1.4 The number and time of meetings of such Special Committee shall be determined by the Chairperson of such Special Committee subject to the approval of the Church Board or as directed by the Chairperson of the Church Board.
- 10.1.5 All Special Committees shall report to the Members through the Church Board.
- 10.1.6 Each Special Committee shall establish its own organizational procedures and report its policies and procedures to the Church Board for ratification.
- 10.1.7 Either the Church Board or the Voting Members of the Church may remove any member from a Special Committee for any reason upon a majority vote of either the Church Board or a Resolution of the Members at a Membership Meeting duly called for that purpose, in which event the Church Board may fill such vacancy.

## **11. Rules and Regulations and Guidelines**

- 11.1.1 The Church Board may adopt by Resolution such rules, regulations, policies or guidelines not inconsistent with this General Operating Bylaw or the Letters Patent relating to the management and operation of the Church as the Church Board deems expedient.
- 11.1.2 Any rule, regulation, policy or guideline adopted by the Church Board shall have force and effect only until the next Annual Meeting of the Members of the Church when it shall be confirmed by Resolution of the Voting Members who are present at such Meeting, failing which it shall cease to have any force and effect.

## **12. Financial Matters And Auditors**

### **12.1 Financial Year End**

- 12.1.1 Unless otherwise ordered by the Church Board, the fiscal year end of the Corporation shall be July 31st of each year.

## **12.2 Financial Statements And Annual Budget**

- 12.2.1 The Treasurer shall cause to be prepared each year prior to the Annual Meeting of Members financial statements for the preceding year prepared in accordance with the financial reporting standards of the Canadian Institute of Chartered Accountants for Charitable and Non-Profit Organizations as may be in place from time to time.
- 12.2.2 The Church Board shall prepare each year prior to the Annual Meeting of Members an annual budget for the upcoming year prepared in consultation with the Chairperson of each Standing and Special Committee. Such budget shall first be approved by the Church Board prior to its presentation to the Membership.
- 12.2.3 The financial statements shall be forwarded to the Church Board for approval at least three (3) weeks prior to the Annual Meeting of Members and shall thereafter be made available to the members for review at least two weeks prior to the Annual Meeting of Members.
- 12.2.4 The financial statements shall be presented at the Annual Meeting of Members for approval by the Members by Resolution.

## **12.3 Auditor**

The Members shall at each Annual Meeting of Members appoint the Auditor who shall continue in this office until the next Annual Meeting of Members to do the following:

- (a) report to the Members on the fairness of the financial statements presented at the Annual Meeting of Members;
- (b) audit the financial statements, accounts, general fund of the Church and other funds which may be in existence from time to time and to submit the results of such audit to the Membership at the next Annual Meeting of Members; and
- (c) to carry out such other duties as are directed from time to time by the Church Board or by the Membership.

## **13. General Provisions**

### **13.1 Corporate Seal**

- 13.1 The seal, an impression thereof is stamped in the margin hereof or as changed by Resolution of the Church Board from time to time, shall be the seal of the Church.

### **13.2 Execution Of Documents And Cheques**

- 13.2.1 Contracts, documents or any instruments in writing requiring the signature of the Church shall be signed by any two of the Chairperson, the Vice-Chairperson, the Treasurer or the Secretary, and all contracts, documents and instruments in writing so signed shall be binding upon the Corporation without further authorization or formality. The Church Board shall have the power from time to time by Resolution to appoint any

Person on behalf of the Corporation to sign specific contracts, documents and instruments in writing. The directors may give the corporation's power of attorney to any registered dealer in securities for the purposes of the transferring of and dealing with any stocks, bonds, and other securities of the Corporation. The seal of the Corporation when required, may be affixed to contracts, documents, and instruments in writing signed as aforesaid by any officer or officers appointed.

13.2.2 All cheques, drafts or orders from the payment of money and all notes and acceptances and bills of exchange shall be signed in such manner as the Church Board may from time to time determine by Resolution.

### **13.3 Head Office**

13.3.1 The head office of the Corporation shall be in the Village of Haliburton, in the Municipality of Dysart et al and in the Province of Ontario.

### **13.4 Books And Records**

13.4.1 The Church Board shall see that all necessary books and records of the Church required by the By-laws of the Church or by any applicable statute or law are regularly and properly kept.

## **14. Affiliation**

14.1 The Church shall be a member of such associations and organizations as the Members may determine from time to time by a vote of seventy-five percent (75%) of the Member present in person at a meeting called for the purpose.

14.2 Subject to the above, the Church shall be a church that is associated with The Canadian Baptists of Ontario and Quebec.

## **15. Amendments**

### **15.1 Amendments To The Letters Patent**

15.1.1 Notwithstanding the Act, the Letters Patent of the Church may be amended by a seventy-five percent (75%) vote of the Church Members voting at a meeting duly called for that purpose and sanctioned by an affirmative vote of at least seventy-five percent (75%) of the Voting Members who are present in person at a Membership Meeting duly called for the purpose of considering the said amendment, provided that notice of such Members Meeting shall be given in the Church Bulletin on two consecutive Sundays prior to such Membership Meeting and provided further that the notice shall state the proposed amendment and the purpose thereof.

### **15.2 Amendment To The By-Law**

15.2.1 The By-laws of the Church not embodied in the Letters Patent may be repealed or amended by by-law and enacted by a seventy-five percent (75%) vote of the Church Members voting at a meeting duly called for that purpose and sanctioned by an affirmative vote of at least seventy-five percent (75%) of the Voting Members who are present at a Membership Meeting duly called for the purpose of considering the said

By-law, provided that notice of such Members Meeting shall be given in the Church Bulletin on two consecutive Sundays prior to such Membership Meeting and provided further that the notice shall state the proposed amendment and the purpose thereof.

**IN WITNESS WHEREOF**, we the members of the Church Board of the Church have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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CONFIRMED by the Members of the Church of the \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Secretary



### **Objects of Incorporation**

1. To preach and advance the teachings of the Christian faith and the religious tenets, doctrines, observances and culture associated with that faith.
2. To establish and maintain and support a house of worship with services conducted in accordance with the tenets and doctrines of the Christian faith.
3. To support and maintain missions and missionaries in order to propagate the Christian faith.
4. To establish and maintain a religious school of instruction for children, youth and adults.